



Acceptable Use Procedures for Students

Homewood School District 153 provides a wide range of computer resources to its students and staff for the purpose of advancing the educational mission of the District. All users of District computers are expected to review and understand the Appropriate Use Policy and Procedures.

It is the intent of Homewood School District 153 to enhance education by providing Internet access. The rich sources of information available on the Internet greatly enhance the quality of education available to all students. Internet access is being made available to students for the purposes of research and education. It is the District's intention to provide an Internet environment that is safe and appropriate for all students. The District is using an Internet filtering system for all users of the electronic network. The system filters and limits access to **most** Internet sites that contain objectionable material. However, access to computers and people around the world also brings the availability of material that may be of no educational value, abusive, racially biased or otherwise offensive. Once students become knowledgeable in the use of the Internet, they may discover this controversial information. We **cannot guarantee** that students will not locate this type of material as they explore the Internet's resources. Use of the Internet is an educational opportunity that requires users to act responsibly, ethically, and in accordance with the *Acceptable Use Procedures for Students*, and the student is ultimately responsible for his/her conduct on the Internet.

Each student will be granted access to the District's electronic network, including the Internet, after registration for the school year unless denial of access is requested by his or her parent(s)/guardian(s). The *Acceptable Use Procedures for Students* will be published and distributed in the Student Handbook and will be reviewed with students by teachers each year. For denial of access, the student's parent(s)/guardian(s) must send a signed and dated letter to the school requesting denial of access to the computers. The letter requesting denial of access should include the following information:

Parent(s)/Guardian(s) Name
Student's Name
Student's Grade
Address and Phone number
Reason for requesting denial of access

The School District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

The District reserves the right to monitor and review any information stored or accessed by District computers in order to analyze the use of systems and compliance with policies and procedures.

Appropriate Use Guidelines for Students

Appropriate use includes but is not limited to the following guidelines or examples. The District reserves the right to create, modify and interpret the guidelines.

1. Protect your logon information from others. Do not use other users' passwords or share your password with others.
2. Exercise good judgment.
3. Respect District property and be responsible in the use of the equipment.
4. Do not destroy, modify or abuse the hardware or software in any way.
5. Do not delete or add software to District computers or engage in practices that may threaten the network such as accessing files that may contain viruses.
6. Do not use District computers for illegal or inappropriate purposes.
7. Do not use the Internet to access inappropriate material.
8. Be ethical and courteous.
9. District computers may not be used to interfere or disrupt other users, services or equipment.
10. Do not assume that because something is on the Internet that you can copy it. Respect copyright law.
11. Do not use District computers for commercial or non-curricular activity.

The failure of any student to follow the terms of the *Acceptable Use Procedures for Students* will result in the loss of privileges, disciplinary action, and/or appropriate legal action.